



Australian Government

TLIF0002 Administer chain of responsibility policies and procedures

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to identify, apply and follow chain of responsibility policies and procedures in a supervisory role in relation to heavy vehicles. It includes explaining the chain of responsibility features and administering the requirements in the Heavy Vehicle National Law (HVNL) and regulations or applicable state/territory law and regulations. It also involves administering and monitoring chain of responsibility workplace policies and procedures, and identifying and reporting chain of responsibility breaches. Work is performed under general supervision. No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

F – Safety Management

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Explain chain of responsibility features in the Heavy Vehicle National Law and regulations or applicable state/territory law and regulations

2 Administer chain of responsibility requirements in the Heavy Vehicle National Law and regulations or applicable state/ territory law and regulations

3 Administer and monitor chain of responsibility workplace policies and procedures

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Principal obligations relating to chain of responsibility in the Heavy Vehicle National Law (HVNL) and regulations or applicable state/territory law and regulations are identified
- 1.2 Principal duties of each party in the chain of responsibility as outlined in the HVNL and regulations or applicable state/territory law and regulations are explained
- 1.3 Breaches and penalties for each party for failure to comply with chain of responsibility as outlined in the HVNL and regulations or applicable state/territory law and regulations are explained
- 1.4 Reasonable steps to be followed by each party to comply with chain of responsibility as outlined in the HVNL and regulations or applicable state/territory law and regulations are explained
- 2.1 Workplace policies, procedures and other documents that include chain of responsibility as it applies to responsibilities of own job role are identified and explained
- 2.2 Methods and requirements to ensure management of speed and fatigue are explained
- 2.3 Methods to calculate vehicle dimension and mass limits are explained
- 2.4 Methods to ensure loads are secured are explained
- 2.5 Workplace documents relating to chain of responsibility are completed and processed to workplace requirements
- 3.1 Workplace policies and procedures relating to chain of responsibility are applied within the scope of responsibilities of own role
- 3.2 Workplace policies and procedures relating to chain of responsibility and any associated

- changes are communicated to all staff
- 3.3 Application of workplace policies and procedures relating to chain of responsibility is monitored to ensure compliance with requirements
 - 3.4 Appropriate action is taken when non-compliances with chain of responsibility requirements are identified
- 4 Identify and report chain of responsibility breaches**
- 4.1 Chain of responsibility breaches are identified and investigated, and appropriate rectification action is taken
 - 4.2 Workplace and industry practices for reporting chain of responsibility breaches are identified and followed

Foundation Skills

Foundation skills essential to performance are explicit at a broad level in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide

Unit Mapping Information

This unit replaces but is not equivalent to TLIF3093A Implement chain of responsibility regulations.

Links

TLI Transport and Logistics Training Package Companion Volume Implementation Guide at: - http://companion_volumes.vetnet.education.gov.au/Pages/TrainingPackage.aspx?pid=23